

四川省大学英语新三级考试样题

国际人才英语考试·初级

姓名：_____

准考证号：_____

考生须知

1. 本场考试时间为 90 分钟。
2. 请严格遵守考场规则，考生得到监考人员指令后方可开始答题。
3. 答题前考生请将自己的姓名和准考证号分别填写及填涂在本页上方和答题卡上。
4. 请将答案填写、填涂在答题卡上，写在试卷上的答案无效。
5. 考试结束时将试卷和答题卡放在桌上，禁止带出考场。待监考人员收毕清点后，考生方可离场。

※ 未经批准，任何单位或个人不得保留、复制和出版本试卷，违者必究。

北京外国语大学中国外语测评中心

2018 年 9 月



Task 3

Read the following texts about paperless offices and answer questions 11-20.

Questions 11-15

Read questions 11-15 and Texts A, B, and C. Decide which text answers each question. For each blank, choose A, B, or C that stands for the text.

Which text

11. mentions recycling culture? _____
12. quotes data from an agency? _____
13. shows security concerns? _____
14. refers to signing names on documents? _____
15. suggests printing on both sides? _____

Text A

What are the benefits of a paper-free office? The advantages are clear and really impressive. First of all, it saves money. You won't have to spend on printers, papers, inks, and shredders. According to the Environmental Protection Agency, going paperless can save a company about \$80 for each staff member per year. Secondly, it saves time. On average, it takes an employee about 5 minutes to go to a filing cabinet, find a needed document, and return to a desk to be able to work on it. Obviously much of their time will be freed up by going paperless. Finally, it improves business workflow. When all your documents are in electronic form, cooperation becomes faster and easier. For instance, being able to sign papers digitally allows you to avoid the old-fashioned print-sign-scan-send routine. So, the absence of paper should help make your employees better organized.

Text B

Below are some practical tips to greatly reduce paper use in your office.

- ✓ Track the number of pages printed per person, make a monthly report, and email it to everyone.
- ✓ Make it less convenient to be able to use a printer.
- ✓ Demand electronic statements from banks and service providers.
- ✓ Maintain a culture of reuse and recycling.
- ✓ Replace paper forms with electronic forms that can be exchanged via email or a Web browser.
- ✓ Digitize paper notes and printed documents.
- ✓ For paperwork that must be printed, use both sides to cut paper usage by half.
- ✓ Use smartphone apps to exchange electronic business cards and manage contacts.

Text C

GOING GREEN & GOING PAPERLESS

BENEFITS AND SAVINGS

REASONS TO GO PAPERLESS

- ONE**: SAVE TIME (clock icon)
- TWO**: USE LESS SPACE (stack of papers icon)
- THREE**: BETTER SECURITY (lock icon)

PAPER ALTERNATIVES

- PDF FILE (PDF icon)
- E-BILL (envelope icon)
- TABLET (tablet icon)

Questions 16-20

Choose the five statements from A-G in the box that are TRUE according to the texts above.

- 16. _____
- 17. _____
- 18. _____
- 19. _____
- 20. _____

- A. Knowing the amount of paper used helps an office to reduce paper use.
- B. Using digital devices helps an office to go paperless.
- C. Using digital devices can cost more than using paper.
- D. Going paperless helps to cut the cost of office equipment.
- E. Work efficiency can be improved by going paperless.
- F. It is possible to prevent fire accidents by going paperless.
- G. Going paperless can save office space.

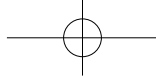
Task 4

Read the following passage about the AsiaWorld-Expo and answer questions 21-30.

AsiaWorld-Expo

Paragraph 1

AsiaWorld-Expo opened in December 2005 in Hong Kong and has since become a



world-class venue, with over 70,000 square meters of space used for exhibitions, meetings, concerts, and sports events.

Paragraph 2

The venue is owned by a public-private partnership with money from the Hong Kong SAR Government and from a group of private companies including Dragages Hong Kong Limited and Industrial and Commercial Bank of China (Asia) Limited. Airport Authority Hong Kong gave the land on which the venue was built.

Paragraph 3

The venue has 10 large halls and an indoor arena with 14,000 seats. It is the only place in Hong Kong that can hold many different events, from small meetings to large conferences with over 10,000 people. Since it opened in 2005, the venue has become a popular place for people from all over the world to hold events.

Paragraph 4

This venue is located next to Hong Kong International Airport and has good air, land and sea transport links. Half the world's population is within 5 hours' flying time. It has very good connections to key cities in the Pearl River Delta. The venue is easily accessible from all other major destinations in Hong Kong via the Airport Express and the Hong Kong subway network. It even has its own subway station.

Paragraph 5

The venue has many well-known attractions nearby, such as Hong Kong Disneyland, SkyPlaza at Hong Kong International Airport, Lantau Island's Giant Buddha, and the Ngong Ping 360 Cable Car. There are over 30,000 hotel rooms within 30 minutes of the venue.

Questions 21-25

Read the passage and choose the best heading for each paragraph from the list in the box. There is one heading you do NOT need.

- 21. Paragraph 1 _____
- 22. Paragraph 2 _____
- 23. Paragraph 3 _____
- 24. Paragraph 4 _____
- 25. Paragraph 5 _____

- A. Convenient location
- B. Training activities
- C. Venue overview
- D. Tourism resources
- E. Venue capacity
- F. Ownership structure



and supply chain needs. The company says that “as we look to the future, we want to lead the world in providing office supplies, services, and solutions to problems. Our goal is to find new and exciting ways to help our customers take care of business. If you’re ready for better than ‘business as usual,’ we would love to meet you!”

Questions 31-35

Complete the form with the EXACT words, phrases, or numbers from the texts. You must use NO MORE THAN THREE words for each blank.

Office Supply Retailer	Staples	Office Depot OfficeMax
History	The first Staples store was opened in Boston in (31) _____.	It was founded in October 1986.
Company story	Tom Stemberg had the idea of creating an office supply superstore when he couldn’t buy a (32) _____ during a holiday.	It was established so that customers could buy office supplies in large quantities for (33) _____.
Goal	Staples says its customers are its (34) _____.	It seeks to find new and (35) _____ ways to help its customers.

Questions 36-40

Choose the five statements from A-G in the box that are TRUE according to the texts above.

36. _____

37. _____

38. _____

39. _____

40. _____

A. The business model of Staples was so successful that many companies copied it within two years.

B. In the past three decades, Staples has expanded its business in many ways.

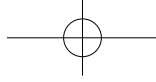
C. Today, only three big office suppliers remain in the market.

D. Staples was the first office supply superstore in the world.

E. Office Depot OfficeMax became the leader in business in just 20 years.

F. Office Depot OfficeMax has 1,400 retail stores around the world.

G. Both Staples and Office Depot OfficeMax are global companies.



Task 6

You are Melvyn Li, an assistant in the Marketing Department of ZYmart. Next month, you will start work in another department. Write an **EMAIL** to your client, John Smith:

- to tell him which department you will be working in;
- to inform him of the person taking over your job;
- to express your wish to keep in touch.

Write about **50** words within **20** minutes.

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